

Peer Review Teams needed!

Serving on a **Peer Review Team** for tenure-track faculty in your department is a great opportunity to share your expertise, encourage committee participation and professional development, and develop leaders in your department. If you have been well mentored at the college, this is your opportunity to pay it forward. If you have wished for more effective guidance, this is your opportunity to provide that for others. Mentoring other faculty members will have a lasting impact on the quality of education for students far into the future.

One important aspect of effective mentoring is curiosity. Here are some sample questions to get the ball rolling:

1. When is your next promotion?
2. How often would you like to meet each semester?
3. What's the most important thing you want students to get from your classes?
4. How do you motivate and engage students?
5. How are you fostering community and creating a positive and inclusive environment in your classes?
6. What are your most effective assessment techniques and why do they work so well?
7. What workshops, trainings, lectures, and other learning activities have you participated in recently?
8. Which committees and organizations are you serving on?
9. Have you found an effective method for saving portfolio documentation each year?
10. Is there anything specific you'd like me to be looking for as I read your Annual Appraisal?
11. Have you been to a Promotion and Tenure Workshop to ensure that you'll be ready when it's time?

Peer Review Team (PRT) Requirements:

1. All tenure track faculty navigating the P&T process are required to have a **Peer Review Team**.
2. PRTs are made up of two faculty senior to the candidate, from the candidate's department (or a related department if necessary). Chairs may suggest, but not appoint PRTs.
3. **It is the candidate's responsibility** to ensure a PRT is assembled, seek PRT help with P&T portfolios, and assure that their PRT **includes comments and signs the Annual Appraisal** each spring.
4. PRTs are also often the faculty who **conduct Classroom Observations** (find current forms on the P&T webpage linked below).