

## **Meeting Minutes**

### **Program Review Committee**

**Tuesday, October 24, 2017 • 2:30 – 3:30 p.m.**  
**• CO 305**

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1. October 10, 2017 meeting minutes approved.
2. April will work with Marketing to have minutes posted to the website.
3. Need to update calendar for 2019 and thereafter to reflect due date of January 15, 20XX.
4. Will attempt to align certificate due dates with associated degree programs.
5. Need to complete an Arts and Sciences Handbook for 2018.
6. Program Review process for Arts and Sciences will need further discussion to align with the development of Arts and Sciences majors.
7. Performance/outcomes at 4-year institution is the most relevant graduate data for Arts and Sciences. Need to identify how to track.
8. Marty will meet with Institutional Effectiveness to discuss development of consistent framework for graduate tracking.
9. Next meeting date set for November 27, 2017 at 3:30 p.m.
10. Meeting adjourned.