

## **Program Review Committee**

### **Minutes**

**September 19, 2016**

- 1) Reviewed the communication meetings already planned and who would assist with the presentations.
  - PR presentation will be done at the OAA Deans meeting on September 21<sup>st</sup>. Angelo, Allysen, Bruce and Marty are part of that standing committee and will assist with the program review discussion and overview for that group.
  - PR presentation will be done for the College Assessment Committee on September 23<sup>rd</sup>. April and Adam are members of that committee and will assist me with a presentation and discussion with that group.
  - A presentation will be done for the OAA Chairperson group on October 14<sup>th</sup>, plans TBA.
  - A presentation will be done for the President's Cabinet on October 18<sup>th</sup>, Dr. Cooley has asked that Marty Maliwesky and I present PR to that group. I have invited Annie Milakovic to join use regarding the data fill component of PR.
  - A presentation and discussion will take place with Academic Council on October 28<sup>th</sup>, plans TBA.
  - I am awaiting meeting dates and times for CSEA, Division Assessment H&H, Division Assessment BET, and the AA Program Review Team.
  
- 2) The proposed timeline was reviewed for the 2017 and 2018 Program Review cycles. The overlap of the two cycles in autumn 2017 was discussed. The purpose of the overlap is to get the annual Program Review Cycle on the academic year, thus avoiding summer semester. The committee will review the Gantt charts for the 2017 and 2018 cycles in greater detail prior to the next meeting so that edits can be made to provide for the correct anticipated time needed for each component of the cycle.
  
- 3) The updated Process Map was reviewed. The committee seemed to agree that the process steps are clearer in this iteration of the map. However, there remains some concern about a final communication process that would take place between College Assessment/Academic Council and the Vice President of Academic Affairs/Division Deans regarding any college-wide trends and issues identified.
  
- 4) The next Program Review Committee meeting will be October 6, 2016 – 8:30-9:30 in the Library Conference Rm