

Program Review Committee

6/27/16

Minutes

Present: Bruce Massis, David Tom, Allysen Todd, Adam Moskowitz, Terrence Brown, Angelo Frole, Lydia Gilmore, April Magoteaux, Curt Laird, Greg Goodhart, Polly Owen

- 1) In review of the H&H/BET Program Review form it was noted that the detailed breakdown for the different types of faculty and the staff line were missing from the last version of the form, this will be corrected. The following are also changes that were suggested:
 - Under Instructional Type, the category Practicum/Internships will be added.
 - Under Diversity, I will add in parenthesis that the data is self-reported, copy the categories to appear also in the faculty section and expand the veteran section to include PLA credit earned.
 - Under the Success Measures, Progression, add % of students who have taken their courses in a DL or blended format.
 - Changes will be added to the formal tutoring questions to clarify the data being asked for.
 - References to Dual Credit will be changed to College Credit Plus in the Civic Engagement section, thus matching the AA form for this reference.
- 2) In review of the AA form, the following are suggested edits:
 - Under the Program Profile Data, enrollment section, change the heading of semester average 1st year to Year 20XX across the three columns.
 - Add the diversity breakdown to the faculty section.
 - In the Success Measures section, add 1.19 Foreign Language
 - In 1.7 add the word formal, in 1.71 mimic the tutoring breakdown added to the BET/H&H form.
- 3) The committee will keep an ongoing "Parking Lot" list of important items related to program review that won't or can't be addressed in this iteration of the program review process and/or format.