Program Review Committee

Minutes

September 1, 2016

1) Program Review Forms
   - Greg suggested edits to question 6 under Faculty Student Success Measures Analysis on the AA form. That question will now read, "After analyzing Student Success Measures – Goal Attainment (2.0) data, please identify any activities or program changes that may improve student completion of an AA degree prior to transfer.
   - April suggested the removal of data point 2.6, number of certificates awarded related to the program, in the Student Success Measures section on the BERT/H&H form. April stated that since Annie was drawing that data from the department level not the program level because the direct relationships are not readily available in the system, that the information was not relevant to the program review. Dean Frole and Dr. Cooley are concerned as that data is important to many of the programs as a building block. Nursing does have the oddity of having the program name the same as the department name, so we may need to investigate this issue further.
   - All other items on both forms will be static until analyzed further after the pilot and 2017 cycle.

2) Review and discussion of the Process Map
   The process map is inclusive of the items discussed at the last meeting however there remains the need for a clearer description of what happens once the PR's reach the committees and Dean levels. Several suggestions were made and I will re-work the diagram. The Process Map should be the pictorial view of the steps detailed in the PR Cycle Gantt Chart.

3) There was a general discussion of the timeline of items that need to be completed before the 2017 cycle begins inclusive of the communication efforts within Academic Affairs. There was some angst regarding the amount of time the programs will have to complete their review as well as depending on summer semester for some of the work of the cycle.