

COLUMBUS STATE

COMMUNITY COLLEGE

MINUTES **BOARD OF TRUSTEES COMMITTEE OF THE WHOLE** **AND BOARD PLANNING RETREAT**

Heritage Room | 1 Nationwide Plaza, Columbus, OH 43215
November 15, 2024 | 8:00 AM

BOARD OF TRUSTEES MEMBERS

James Fowler, Chair
John Ammendola, Vice-Chair
Corrine M. Burger, Immediate-Past Chair
Sandy Doyle-Ahern
Traci L. Martinez, Esq.
Jerome Revish
Rick Ritzler
Lorina W. Wise, Esq.

CALL TO ORDER

The Columbus State Community College Committee of the Whole meeting was called to order by Chair Fowler at 7:59 a.m.

ROLL CALL

Present:

- James Fowler
- John Ammendola
- Corrine M. Burger
- Sandy Doyle-Ahern
- Traci L. Martinez, Esq. (Virtual)
- Jerome Revish
- Rick Ritzler
- Lorina W. Wise

CERTIFICATION OF COMPLIANCE

President Harrison advised that the record should show that notice of this meeting has been given in accordance with provisions of §121.22(F) of the Ohio Revised Code.

OPENING REMARKS FROM PRESIDENT HARRISON

President Harrison deferred his opening remarks.

APPROVAL OF MINUTES

Member Burger moved, Member Revish seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, September 20, 2024, be approved as presented.

A vote was taken, which resulted in:

AYES: Burger, Fowler, Martinez, Revish, Ritzler, and Wise

NAYS: None

ABSTENTIONS: Ammendola and Doyle-Ahern

ADOPTION OF FY24 EFFICIENCY REPORT

Mr. Rob Messinger, Chief of Staff, presented the proposed action item, which asks the Board to adopt the College’s FY24 Efficiency Report as attached.

Columbus State’s FY24 Efficiency Report reflects the College’s commitment to student success and workforce development, while maintaining a focus on affordability, efficiency, and innovation. The report follows the template provided by the Ohio Department of Higher Education (ODHE) that is organized into four sections: Efficiency and Effectiveness, Academic Practices, Policy Reforms, and Future Goals.

A draft version of the report was submitted to ODHE after the Committee of the Whole meeting to meet department’s Nov. 15 deadline. The final report is to be submitted after the November Board of Trustees regular meeting.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

POLICY REVISIONS: SECTIONS OF CHAPTER 1 AND CHAPTER 9, AND ESTABLISHING THRESHOLD AMOUNT FOR CAPITAL PROJECT OVERSIGHT

Mr. Rob Messinger, Chief of Staff, presented the proposed action item, which asks the Board to approve revisions to Chapter 1 – Board Operations (Policies 03-08 and 13), associated Board Procedure 1-05(B), and Policy 9-02 – Capital Expenditures. In concert with the revisions to Policy 9-02, the action item will establish \$4 million as the threshold amount that will determine the capital project oversight process and delegation authority. These actions will have the effective date of Nov. 21, 2024.

The proposed revisions to Chapter 1 policies (Board Operations) reflect best practices and current processes. The updates to Policy 9-02 (Capital Expenditures) will provide the Board with better oversight of the capital improvement program while streamlining approval of smaller projects.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

CONSTRUCTION MANAGER AT RISK CONTRACT: FRANKLIN HALL RENOVATION

Mr. Kieran Sherry, executive director of Facilities Planning, Design and Construction, presented the proposed action item, which will authorize the College to enter into the Construction Manager at Risk (CMR) contract for the Franklin Hall renovation project (CTI-240016).

The College plans to convert Franklin Hall into a state-of-the-art classroom building for general education while addressing the building's significant deferred maintenance issues. The renovated Franklin Hall will include modern classrooms, with sizes and configurations that align with the College's curriculum.

The CMR contract for this project will be \$26.5 million. Utilizing the statutorily required selection process, the firm selected for this project is Ruscilli Construction. Franklin Hall will be taken offline after Spring 2025 semester for renovations and reopen in advance of Spring 2027 semester.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

GENERAL CONTRACTOR CONTRACT: UNION HALL HVAC UPGRADES

Mr. Sherry presented the proposed action item, which will authorize the College to enter into the following the General Contactor contract for the Union Hall HVAC upgrades (CTI-230015) as well as approve a 10% construction contingency.

The General Contractor contract for this project is \$285,000. Using the statutorily required General Contractor selection process, the firm selected for this project is Ohio Heating and Refrigeration Inc. In addition to the contract, the College requested a construction contingency of 10% (\$28,500). The estimated total project budget is \$360,920, funded by Franklin County bond proceeds. Structural work will be completed over the 2024 year-end break. The HVAC units will be delivered and installed between Spring and Summer semesters.

The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.

FINANCIAL STATEMENTS AS OF AND FOR THE THREE MONTH ENDED SEPTEMBER 30, 2024

This item was presented to the Board for information only.

PERSONNEL INFORMATION ITEMS

This item was presented to the Board for information only.

2025 BOARD OF TRUSTEES MEETING CALENDAR

This item was presented to the Board for information only.

CURRENT UPDATES

No updates were presented for the Columbus State Foundation and Columbus State Community Partners.

EXECUTIVE SESSION

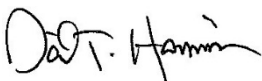
There was no executive session.

ADJOURNMENT

There being no further items to come before the Board, the Committee of the Whole meeting was adjourned at 8:21 a.m.

BOARD OF TRUSTEES PLANNING RETREAT

Following the Committee of the Whole meeting, the Board of Trustees held a planning retreat. The Board did not consider any action items during the retreat.



David T. Harrison, Ph.D. Secretary, Board of Trustees

Office of the President/bcj 11.15.24