

# COLUMBUS STATE

COMMUNITY COLLEGE

## **MINUTES** **BOARD OF TRUSTEES COMMITTEE OF THE WHOLE**

Friday, May 17, 2024 | 8:00 AM  
Center for Workforce Development  
315 Cleveland Avenue, Room 420

### **BOARD OF TRUSTEES MEMBERS**

James Fowler, Chair  
John Ammendola, Vice-Chair  
Corrine M. Burger, Immediate-Past Chair  
Sandy Doyle-Ahern  
Traci L. Martinez, Esq.  
Terri Meldrum, Esq.  
Jerome Revish  
Rick Ritzler  
Lorina W. Wise, Esq.

### **CALL TO ORDER**

The Columbus State Community College Committee of the Whole meeting was held on Friday, May 17, 2024, at the Center for Workforce Development, Room 420. The meeting was called to order by Chair Fowler at 8:00 a.m.

### **ROLL CALL**

Present:

- James Fowler
- John Ammendola
- Corrine Burger
- Sandy Doyle-Ahern
- Traci L. Martinez, Esq. (Virtual)
- Terri Meldrum, Esq. (Virtual)
- Jerome Revish
- Rick Ritzler
- Lorina W. Wise, Esq.

**CERTIFICATION OF COMPLIANCE**

President Harrison advised that the record should show that notice of this meeting has been given in accordance with provisions of §121.22(F) of the Ohio Revised Code.

**OPENING REMARKS FROM PRESIDENT HARRISON**

President Harrison thanked the Board for attending spring commencement, noting that all nine members were able to join the celebration. He noted that, immediately after the Committee of the Whole meeting, the College would be celebrating the ribbon-cutting of the Center for Early Learning child care center. He expressed gratitude to the Board for their support.

**APPROVAL OF MINUTES**

**Member Wise** moved, Member Burger seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, March 22, 2024, be approved as presented.

A vote was taken, which resulted in:

- |              |   |
|--------------|---|
| AYES:        | Ammendola, Burger, Doyle-Ahern, Fowler, Martinez, Revish, Ritzler, and Wise |
| NAYS:        | None  |
| ABSTENTIONS: | Meldrum   |

**TENURE APPOINTMENTS AND FIRST PROMOTION IN RANK**

Dr. Martin Maliwesky, Senior Vice President of Academic Affairs and Chief Academic Officer, presented the proposed action item, which would award tenure and promotion in rank to two faculty members, effective at the beginning of the 2024-2025 contract:

- Anna Cesnjevar, Languages & Communication
- Sara Hardin, Mathematics

In accordance with Promotion and Tenure Policy No. 5-19, the individuals who met the eligibility requirements for tenure and first promotion were reviewed by the Department Chairperson, the Department Promotion and Tenure Committee, the Division of Promotion and Tenure Review Committee, the Division Dean, the College Promotion and Tenure Review Committee, the Senior Vice President of Academic Affairs, and the President.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**CONSTRUCTION MANAGER AT RISK: OHIOHEALTH CENTER FOR HEALTH SCIENCES**

Mr. Kieran Sherry, executive director of Facilities Planning, Design and Construction, presented the proposed action item, which asks the Board to authorize the College to enter into a construction manager at risk (CMR) contract for the OhioHealth Center for Health Sciences. This new 80,000-square-foot classroom and laboratory building will support a strategy to double enrollment in five healthcare fields — nursing, surgical technology, medical imaging, respiratory therapy, and sterile processing — over the next 10 years.

The CMR contract for this project will be capped at \$59.3 million. Using the statutorily required qualification-based selection process, the CMR firm selected for this project is Elford, Inc.

The Board Action also includes a 5% material threshold (\$3.325 million) above the total project budget, pursuant to Board Policy 9-02, Capital Expenditures. The total project budget, including owner's representative fees, Ohio Facilities Construction Commission (OFCC) fees, design fees, construction, contingencies, and other costs, is estimated at \$66.5 million. The project will be funded with Franklin County bond proceeds.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**DESIGN SERVICES CONTRACT: AUTOMOTIVE TECHNOLOGY ACADEMIC CENTER**

Mr. Sherry presented the proposed action item, which asks the Board to authorize the College to enter into a construction contract to renovate and expand the Automotive Technology Academic Center in Delaware Hall. The College identified a major upgrade to its automotive technology training center as a priority in the 2019 educational facilities and technology plan, called Making Central Ohio Stronger.

The architect/engineering (AE) design services contract for this project is \$1,526,470. Using the statutorily required qualification-based AE design selection process, the AE firm selected for this project is GPD Group Inc. In addition to the contract, the College requested a 10% design contingency (\$152,647).

The estimated total project budget, including design, construction, contingencies, and other costs is \$15,600,000. The project will be funded with Franklin County bond proceeds.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

**CONSTRUCTION SERVICES CONTRACT: NESTOR HALL ROOM 330 LAB**

Mr. Sherry presented this proposed action item, which asks the Board to authorize the College to enter into a construction contract for Nestor Hall Room 330 lab, which will be renovated into a multipurpose lab for the biotechnology and nanotechnology programs.

The construction services contract for this project is \$1,393,858. Using the statutorily required qualification-based Construction Manager (CM) selection process, the CM firm selected for this project is Miles-McClellan Construction Company, Inc.

In addition to the contract, we are requesting a 10% construction contingency (\$139,385) and a 10% material threshold (\$178,495) above the total project budget pursuant to Board Policy 9-02, Capital Expenditures. The estimated total project budget, including design, construction, contingencies, FFE, and other costs is \$1,784,953, funded by both State of Ohio capital funds and Franklin County bond proceeds.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

### **FY25 ANNUAL APPROPRIATION RESOLUTION**

Ms. Aletha Shipley, Senior Vice President of Business Services and Chief Financial Officer, presented the proposed action item, which asks the Board to approve the FY2025 Annual Appropriation Resolution.

On or about the first day of each fiscal year, the taxing authority of each subdivision or other taxing unit shall pass an appropriation measure under Ohio Revised Code Section 5705.38. This Resolution establishes the required appropriation for the Bond Retirement Fund to meet debt service obligations for fiscal year 2025.

Chair Fowler noted that, for reporting purposes, the item will need to be considered separately at the Board of Trustees meeting instead of being included in the consent agenda.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

### **OPERATING BUDGET FOR FISCAL YEAR 2025**

President Harrison asked Ms. Kelly Weir, Associate Vice President for Resource Planning and Analysis, and Mr. Allen Kraus, Vice President of Enrollment Services and Marketing and Communications, to present the proposed action item, which asks the Board to:

- **Authorize FY25 Operating Budgets for:**
  - Columbus State Community College District
  - Auxiliary Enterprises
  - Plant Fund
  
- **Authorize the President to:**

Adjust operating, auxiliary, or plant fund expenses commensurate with enrollments and other revenue fluctuations, ensuring that the lines Net Operational Revenues, Total Auxiliary Net Income, and Net Plant Fund Revenue are maintained.

Columbus State Community College Policy 9-01 requires that the Board of Trustees approves the District’s operating budget prior to the beginning of each fiscal year. Fiscal Year 2025 (FY25) begins on July 1, 2024.

Fiscal Year 2025 is the final year of the College’s three-year post-pandemic recovery plan. As the College moves into FY25, we have begun to accelerate necessary restructuring and alignment of personnel and resources to our highest priority goals of student success and workforce development. These short-term adjustments will allow the College to better focus our work to achieve long-term success of students and meet the workforce development needs of Central Ohio.

The FY25 Operating Budget increases operational revenue, primarily driven by projected increases in State Subsidy and tuition revenue. Enrollment is projected to increase by 3.5% overall, which factors in delays from the FAFSA Simplification Act. Consistent with the College's pandemic-recovery plan, Columbus State has reduced the rate of expenditure growth for FY25 compared to the previous year. Operational expenditures and transfers-out are proposed to increase 1.3% compared to FY24 projected year-end, less than the rate of inflation.

The operating budget estimates a \$3.4 million shortfall for FY25, the final year of the College’s three-year post-pandemic recovery plan. This shortfall is about half the size of the shortfall included in the revised FY24 operating budget that the Board approved in January 2024. The remaining funds in the Recovery Reserve, which were set aside during the pandemic, will address the FY25 shortfall and lead to a balanced budget by FY26.

*The Committee of the Whole agreed to refer this item to the Board of Trustees for approval.*

### **FINANCIAL STATEMENTS AS OF AND FOR THE NINE MONTHS ENDED MARCH 31, 2024**

This item was presented to the Board for information only.

### **PERSONNEL INFORMATION ITEMS**

This item was presented to the Board for information only.

### **CURRENT UPDATES**

- **Columbus State Foundation:** Ms. Katy Trombitas, Vice President for Advancement, shared information on the Foundation’s current priorities, receipts, and financials. She said the Foundation is on track to exceed all goals this fiscal year.
- **Columbus State Community Partners (CSCP):** Mr. Zach Woodruff, Chief Real Estate Development Officer, shared an update about Opportunity Pointe, an affordable housing project proposed by CSCP and Woda Cooper Companies, Inc.. The project is contingent on a 9 percent state tax credit. The Ohio Housing Finance Agency did not award the tax credit

to Opportunity Pointe in its 2024 funding round. The developer plans to re-apply in 2025.

**EXECUTIVE SESSION**

**Member Ammendola moved**, Member Burger seconded, that the Board of Trustees adjourn to executive session at 8:47 a.m. in accordance with Section 121.22 of the Ohio Revised Code to consider confidential information related to the business strategy or negotiations with other political subdivisions respecting requests for economic development assistance.

A vote was taken, which resulted in:

AYES: Ammendola, Burger, Doyle-Ahern, Fowler, Martinez, Meldrum,  
Revish, Ritzler, and Wise

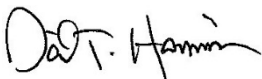
NAYS: None

ABSTENTIONS: None

The regular meeting of the Committee of the Whole reconvened from executive session at 9:26 a.m.

**ADJOURNMENT**

There being no further items to come before the Board, the meeting was adjourned at 9:27 a.m.



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David T. Harrison, Ph.D. Secretary, Board of Trustees

Office of the President/bcj 05.17.24