

COLUMBUS STATE

COMMUNITY COLLEGE

MINUTES **BOARD OF TRUSTEES COMMITTEE OF THE WHOLE**

Franklin Hall | Pete Grimes Boardroom
July 19, 2024 | 8:00 AM

BOARD OF TRUSTEES MEMBERS

James Fowler, Chair
John Ammendola, Vice-Chair
Corrine M. Burger, Immediate-Past Chair
Sandy Doyle-Ahern
Traci L. Martinez, Esq.
Terri Meldrum, Esq.
Jerome Revish
Rick Ritzler
Lorina W. Wise, Esq.

CALL TO ORDER

The Columbus State Community College Committee of the Whole meeting was held on Friday, July 19, 2024, at Franklin Hall in the Pete Grimes Boardroom. The meeting was called to order by Vice Chair Ammendola at 8:00 a.m.

ROLL CALL

Present:

- John Ammendola (Virtual)
- Traci L. Martinez, Esq.
- Terri Meldrum, Esq.
- Jerome Revish
- Rick Ritzler

CERTIFICATION OF COMPLIANCE

President Harrison shared that notice of this meeting has been given in accordance with provisions of §121.22(F) of the Ohio Revised Code.

OPENING REMARKS FROM VICE CHAIR AMMENDOLA

Vice Chair Ammendola said that the Committee of the Whole will be the only Board of Trustees meeting for July 2024. (There will be no meeting on July 25.) He added that the format of the meeting has been adjusted to reflect that action items will receive final approval at this meeting instead of being referred to a consent agenda for a future meeting.

Vice Chair Ammendola also congratulated the College for launching its Bachelor of Science in Nursing (BSN) degree program – Columbus State’s first bachelor’s degree.

OPENING REMARKS FROM PRESIDENT HARRISON

President Harrison thanked board members for being available, despite the challenges associated with the global IT outage.

President Harrison introduced Mr. Allen Kraus, Vice President of Enrollment Management & Marketing and Communications, to provide update on autumn semester enrollment and the effects of federal changes to the Free Application for Federal Student Aid (FAFSA). Mr. Kraus shared that enrollment has been trending upward, with autumn headcount for all students up 7.4% compared to this point in the 2023 admissions cycle and total credits up 4.9%. Given these trends, he said the College is cautiously optimistic about autumn enrollment, which will not be final until census day, which is 15 days after the start of the semester. President Harrison noted that the current trend exceeds the operating budget assumption of a 3.5% increase in credit hours.

President Harrison shared he will be presenting at the Council of State Governments Midwestern Legislative Conference in the coming week. The conference will focus on workforce development, specifically in biotech/pharma, and his presentation will discuss the College’s recently opened Accelerated Training Center in New Albany.

APPROVAL OF MINUTES

Member Meldrum moved, Member Revish seconded, that the minutes of the regular meeting of the Board of Trustees, Committee of the Whole, held on Friday, May 17, 2024, be approved as presented.

A vote was taken, which resulted in:

AYES: Ammendola, Martinez, Meldrum, Revish, and Ritzler

NAYS: None

ABSTENTIONS: None

Member Ritzler moved, Member Martinez seconded, that the May 23, 2024, minutes be approved as presented.

A vote was taken, which resulted in:

AYES: Ammendola, Martinez, Meldrum, Revish, and Ritzler

NAYS: None

ABSTENTIONS: None

APPROVAL OF BOND RESOLUTION

President Harrison introduced Kelly Weir, Associate Vice President, Resource Planning and Analysis, who presented the action item. The proposed resolution would enable the College to issue bonds in an amount not to exceed \$75 million.

Ms. Weir reported that the bonds are part of the \$300 million in capital funding approved by Franklin County residents in 2020. The College has previously issued \$150 million of the total (including \$30 million of tax-exempt bonds and \$120 million of federally taxable bonds) in October 2020. Most of those funds have been committed, so the new bond issue will provide funds necessary for the next phase of the College’s capital plan.

Member Meldrum moved, Member Revish seconded, that the bond resolution be approved as presented.

A vote was taken, which resulted in:

AYES: Ammendola, Martinez, Meldrum, Revish, and Ritzler

NAYS: None

ABSTENTIONS: None

CAPITAL PROJECT OVERVIEW: FRANKLIN HALL RENOVATION

President Harrison shared that the proposed action item for the Franklin Hall renovation project reflects the College’s enhanced approach to large capital projects. Going forward, the College plans to share overviews with the Board at the outset of a capital project that explains the rationale for the project, its total estimated project budget and any material threshold.

He then introduced Kieran Sherry, Executive Director of Facilities Planning, Design and Construction, to describe the project. Mr. Sherry said that Franklin Hall is proposed for a comprehensive building renovation in part because it is the building on campus with the most significant deferred maintenance issues. The College plans to convert Franklin Hall into a state-of-the-art classroom building for general education, transitioning the building from a current blend of administrative and instructional spaces. Franklin Hall will be taken off-line after Summer 2025 semester for renovations and reopen in advance of Spring 2027 semester.

The estimated total project budget is \$35 million, funded by a combination of state funds and Franklin County bond proceeds. In addition to the budget, the College requested a 5% material threshold on the total project cost, or \$1.75 million. In the coming months, the College will bring forward for Board of Trustees approval contracts for Architecture/Engineer (AE) and Construction Manager at Risk (CMR) services for this project. The proposed action item would delegate authority to the College to enter into project management and/or other service agreements for this project.

Member Martinez moved, Member Meldrum seconded, that the Board of Trustees approve the resolution as presented.

A vote was taken, which resulted in:

AYES: Ammendola, Martinez, Meldrum, Revish, and Ritzler

NAYS: None

ABSTENTIONS: None

CONSTRUCTION CONTRACT AND DESIGN SERVICES AMENDMENT: RHODES HALL LOWER LEVEL

Mr. Sherry presented the construction contract and design services amendment for the Rhodes Hall Lower Level project. This project will renovate the lower level of Rhodes Hall to serve students in the Columbus Promise, TRIO, Upward Bound and Weiler Scholar programs, which are part of the College's focus on student success.

The proposed construction services contract is \$830,909, with Rockwood Builders, LTD. In addition to the contract, the College is requesting a 10% construction contingency, or \$83,091. The College also requested a \$46,854 amendment to the existing design services contract with Triad Architects, which was previously approved for a \$52,000 contract.

The total estimated project cost is \$1.35 million. The design work is being funded through local resources, and the construction services will be funded using state capital funds. The College plans to start construction in early August and complete the project by February 2025.

Member Meldrum moved, Member Revish seconded, that the Board of Trustees approve the resolution as presented.

A vote was taken, which resulted in:

AYES: Ammendola, Martinez, Meldrum, Revish, and Ritzler

NAYS: None

ABSTENTIONS: None

INFORMATION-ONLY ITEMS

The following items were presented to the Board for information only:

- Construction Contract: Basic Mechanisms and Drives Lab and IT Closet, (Approved 05/30/24 through off-cycle delegated authority)
- Financial Statements as of and for the Eleven Months Ended May 31, 2024
- Personnel Information Items

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Mr. Ammendola reported that trustee Sandy Doyle-Ahern is stepping down from the Columbus State Community Partners (CSCP) board of directors, and that the Board will need to appoint another trustee to the CSCP board in her place. He shared that trustee Traci Martinez has agreed to take the place of Ms. Doyle-Ahern on the CSCP board. Mr. Ammendola noted that trustee Rick Ritzler continues to serve as the other Board representative to CSCP.

Member Revish moved, Member Ritzler seconded, that Board of Trustees appoint Traci Martinez as one of the Board of Trustees representatives on the Columbus State Community Partners board of directors.

A vote was taken, which resulted in:

AYES: Ammendola, Meldrum, Revish, and Ritzler

NAYS: None

ABSTENTIONS: Martinez

EXECUTIVE SESSION

Member Revish moved, Member Meldrum seconded, that the Board of Trustees adjourn to executive session at 8:27 a.m. in accordance with Section 121.22 of the Ohio Revised Code to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or officials.

A vote was taken, which resulted in:

AYES: Ammendola, Martinez, Meldrum, Revish, and Ritzler

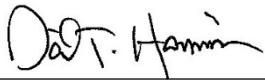
NAYS: None

ABSTENTIONS: None

The Committee of the Whole reconvened from executive session at 9:09 a.m.

ADJOURNMENT

The meeting was adjourned at 9:10 a.m.



David T. Harrison, Ph.D. Secretary, Board of Trustees

Office of the President/bcj 07.19.24