



COLUMBUS STATE COMMUNITY COLLEGE
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Columbus, Ohio 43216

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MINUTES

BOARD OF TRUSTEES MEETING
Thursday, September 23, 2010
Pete Grimes Board Room

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, September 23, 2010, in the Board Room of Franklin Hall. The meeting was called to order by Chairperson William Dolan at 6:04 p.m.

ROLL CALL:

Present: Mr. William Dolan, Chair
Ms. Poe Timmons, Vice Chair
Ms. Lynne Bowman
Mr. Richard Rosen
Dr. Richard Owens
Ms. Dianne Radigan
Ms. Anne Lopez-Walton

Absent: Mr. Michael Flowers

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

MINUTES:

Member Bowman moved, Member Timmons seconded, that the minutes of the regular meeting of the Board of Trustees held on Thursday, July 22, 2010, be approved as presented.

A vote was taken which resulted in:

AYES: Members Dolan, Timmons, Bowman, Rosen, Radigan, Lopez-Walton,
Owens

NAYS: None

COMMUNICATIONS/RECOGNITIONS

EMERITUS STATUS FOR DR. DENISE A. RILEY

Dr. Denise Riley retired from Columbus State Community College on September 11, 2010. Her teaching career began in the Humanities Department in September, 1988 as a full-time faculty member. She was instrumental in developing the American Civilization courses which became interdisciplinary core courses receiving the Honorable Mention Award from the IBM Multicultural Humanities Awards at the American Association of Community and Junior Colleges in 1990. Denise has been an active member of the department, division, and college, serving on numerous committees, and as Lead Instructor, she shared her knowledge and expertise with other students and faculty. Dr. Riley was not present.

Member Owens moved, Member Rosen seconded, that the Board of Trustees grant emeritus status to Dr. Denise A. Riley effective October 1, 2010.

A vote was taken and approved by acclamation.

CONSENT AGENDA:

The consent agenda included the following items:

- (1) Capital Improvement Allocation – Union Hall Renovations
- (2) New Position, Vice President of Student Affairs
- (3) Semester Conversion
- (4) Affirmation of Contracts for Parking Lots
- (5) Personnel Information Items

Member Radigan moved, Member Bowman seconded that the Board of Trustees:

- (1) Approves the release of \$8.7 million from the Capital Improvement and Land Acquisition Account to renovate Union Hall. State funds will be used for costs association with this project before local funds are expended provided capital appropriations are made available from the state;
- (2) Approves the new position of Vice President of Student Affairs. Costs for this position are estimated as follows:

Salary range beginning	\$95,000
Benefits (16.9%)	16,055
Healthcare	<u>6,000</u>
Total	\$117,055

- (3) Authorizes a budget in an amount not to exceed \$6.0 million to implement the Semester Conversion project. A revised budget with a spending plan is to be presented to the Board at its January, 2011 meeting;

- (4) Affirms the award of the following contacts for the proposed surface parking lots:

<u>Contract</u>	<u>Company</u>	<u>Amount</u>
General Trades	WB Republic Builders	\$320,000
Electrical	Hi-tech Electrical	\$ 72,398

- (5) Approves the Personnel Information Items as presented.

A vote was taken which resulted in:

AYES: Members Dolan, Rosen, Timmons, Bowman, Radigan, Lopez-Walton,
Owens

NAYS: None

FINANCIAL STATEMENTS AS OF AUGUST 31, 2010

Member Timmons moved, Member Lopez-Walton seconded, that the Financial Statements as of August 31, 2010 be approved as presented.

A vote was taken which resulted in:

AYES: Members Dolan, Rosen, Timmons, Bowman, Radigan, Owens,
Lopez-Walton

NAYS: None

PRESIDENT'S REPORT:

Dr. David Harrison reported on the following items:

1. The president participated in his first Columbus State commencement this month along with almost 400 graduates which was the largest summer commencement at the college. Eddie Harrell was the keynote speaker.
2. The "Taste the Future" fundraising event was successful. The Foundation will have an update on the financials for the next Board meeting. A full debriefing of event will be given at the next Foundation Board meeting.
3. Enrollment continues to be strong with over 7% growth over last year with approximately 30,000 students.
4. Delaware will have approximately 850 students with almost half being new students to the college, and 37% reside in Delaware County.
5. The College is working to expand its testing center hours to accommodate the growing number of online students.
6. The president recognized Debbie Strain and Jeff Curran as the Staff Employees of the Month for August and September, 2010 respectively.
7. Bruce Massis, Director, IT Educational Resources, was recognized for a featured article in the *Informed Librarian*, an online publication.
8. Wayne Cocchi was featured in *Community College Times* for the work he has done in our autism college transition programs.
9. The college was recognized for reducing its electricity usage by 8% in the last fiscal year.
10. The Colleges' marketing department, Institutional Advancement, won several awards from the National Council of Marketing and Public Relations (NCMPR).
11. The president gave an update on the two newly created positions of Vice President of Academic Affairs and the Vice President of Student Affairs. The search for these positions will begin immediately. HR has been working with a search firm, and a search committee will be appointed by the end of next week. It is hopeful initial interviews will start in December which will allow time for candidates to be brought to campus by mid January, and a selection made as early as March or as late as the beginning of summer, 2011.
12. A list of the community leaders and groups that Dr. Harrison already has met with was distributed to the Board in advance.

13. The president discussed an article in the *Dispatch* on lab fees. He explained that some of the cost basis for the lab fees was for materials that not being used anymore due to technology. The college will establish a central focal point to review on a quarterly basis, needed adjustments to fees based on income and expenses.
14. The Board was advised that there will be a \$4.1 million impact on the college's budget due to the fact that state funds are being deferred to next fiscal year. The Chancellor assured us that it was a cash flow problem and not a systemic problem.
15. OACC is coordinating a number of regional meetings one of which CSCC is hosting in Delaware on September 30; the Delaware Chamber is having a reception for the president on October 19 and there will be the college In-service program on October 27 and Dr. Harrison will be the keynote speaker.
16. The Board was reminded that, due to Veteran's Day falling on November 11, the next Committee of the Whole meeting will be held on Wednesday, November 10, the next Trustees meeting is on November 18.
17. OACC is putting together a community college and foundation summit with their new foundation office which also falls on November 18. Dr. Harrison is planning to attend and he will also see if the Foundation Board Chair, Kyle Katz, will be able to attend.
18. The Board Chair advised that on Wednesday November 10, he and the Trustees that did not participated in Ethics training last year will be attending training. Since it is the same day as the next Committee of the Whole, they may be late for the meeting.

OLD BUSINESS:

There were no items to bring before the Board.

NEW BUSINESS:

Governance Institute for Student Success (GISS)

Trustee Timmons gave an overview of the Gates Foundation funded GISS which was attended by Trustees Rosen, Flowers, and Dr. Harrison on September 20 and 21. Dr. Harrison advised that he and the trustees who attended will put together a one-page summary of what they learned at the institute for those who didn't attend and then he and Trustee Timmons will schedule a time to meet with each of the trustee for a more in-depth discussion they took from the event.

PUBLIC PARTICIPATION:

There were not requests for Public Participation

EXECUTIVE SESSION:

There was no Executive Session

ADJOURNMENT:

There being no further business to come before the Board of Trustees the meeting was adjourned at 6:38 p.m.



Dr. David T. Harrison
Secretary, Board of Trustees

*P. Fortea
Recording Secretary*