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**COLUMBUS STATE COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**
Franklin Hall Board Room
Thursday, November 15, 2007

MINUTES

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of Columbus State Community College, held on Thursday, November 15, 2007, was called to order by Chairperson Suzanne Edgar in the Board Room of Franklin Hall at 6:05 p.m.

ROLL CALL:

Present: Suzanne Stilson Edgar, Chairperson
Mr. William J. Dolan
Mr. Michael E. Flowers
Mr. Michael C. Keller
Ms. Priscilla D. Mead
Mr. William A. Antonoplos

CERTIFICATION OF COMPLIANCE:

President M. Valeriana Moeller (Board Secretary) stated that the record should show that notice of this meeting has been given in accordance with the provisions of Section 121.22 (F) of the Ohio Revised Code.

MINUTES:

Member Mead moved, Member Flowers seconded, that the minutes of the last regular meeting of the Board of Trustees held on Thursday, September 27, 2007, be approved as presented.

A vote was taken which resulted in:

AYES: Members Dolan, Edgar, Flowers, Keller, Mead, Antonoplos
NAYS: None

COMMUNICATIONS AND RECOGNITION:

No items to come before the Board.

CONSENT AGENDA:

The consent agenda included the following items:

- (1) **Approval of Sustainability Policy**
- (2) **Approval of New Campus Safety Policy 13-11**
- (3) **Revision of Policy 15-01 Information Technology**
- (4) **Firearms for State University Law Enforcement Officers Resolution**
- (5) **Approval of Resource Planning Principles and Aligning Resources**
- (6) **Approval of New Full-time Faculty Positions**
- (7) **Personnel Information Items**

It was brought to the attention of the Board that Item "C" on the consent agenda contained a typographical error in the original Board Agenda. The word "*exception*" should be replaced with the word "*expectation*" on page #11, paragraph H. It was noted that the Board copies had been corrected.

Member Mead moved, Member Dolan seconded, that the Board of Trustees:

- (1) Authorize a new college policy, Sustainability, to elevate the college's commitment to protecting the environment for future generations.
- (2) Approve rescinding the existing Policy 13-11 Employee Safety, and authorize the new Policy 13-11 Campus Safety.
- (3) Adopt the revised Policy 15-01 Information Technology as proposed, with the noted corrections, to make it current and allow for creation of a campus-wide security program.

All Policy changes will go into effect as of December 1, 2007.

- (4) Approve the resolution to equip with firearms those employees who serve the college as state university law enforcement officers provided the officers have successfully met all selection criteria and training and certification requirements, and provided procedures and protocols that address matters of use of force have been reviewed and approved by the president.

- (5) Approve the resource planning principles as presented below and authorize the alignment of unrestricted general fund allocations with program priorities as outlined:
- Balance the College's annual general fund operating budget within a positive margin of 1% to 2%;
 - Minimize changes in state funding or unexpected enrollment changes due to unforeseen contingencies by utilizing a Budget/Tuition Stabilization account;
 - Assume interest income as a source of revenue in balancing the operating budget;
 - Unexpected gains in income during a fiscal year to be allocated to other accounts as may become necessary, and in amounts recommended by the president and approved by the Board.
- (6) Approve the request for six new full-time faculty positions effective Autumn Quarter 2008; faculty positions to be funded at the instructor rank as outlined in College Procedure 3-01, with an allocation amount of \$346,554.
- (7) Approve the personnel information items as presented.

Member Mead moved, Member Dolan seconded, that the items on the Consent Agenda be approved as amended.

A vote was taken which resulted in:

AYES: Members Dolan, Edgar, Flowers, Keller, Mead, Antonoplos
NAYS: None

FINANCIAL STATEMENTS:

Member Mead moved, Member Keller seconded, that the financial statements as of September 30, 2007, be accepted as presented.

A vote was taken which resulted in:

AYES: Members Dolan, Edgar, Flowers, Keller, Mead, Antonoplos
NAYS: None

PRESIDENT'S REPORT:

Dr. Moeller reported on the following items:

Staff Employee of the Month:

Jean Baker and Carol Higgins were selected as the Employee of the Month for October and November respectively.

Reception for Gordon Gee

Columbus State hosted a reception at the Center for Workforce Development to welcome back Gordon Gee, as the new president of OSU.

Leadership Conference

CSCC and the Academy for Leadership & Governance will co-host a one-day conference featuring noted author, Margaret Wheatley. The event has been sold out with 180 people registered to attend. The Extended Cabinet and the Board are invited to attend a dinner meeting where Ms. Wheatley will be presenting.

University System of Ohio

Dr. Moeller explained that, at this point, two main goals have been adopted under the University System of Ohio: (1) Educational Attainment Goal and (2) Quality Goal. These goals will be measured by:

- The number of postsecondary certificates awarded;
- Total number of undergraduate enrollees that are age 25 or older;
- Total number of undergraduate degrees awarded to first-generation college students;
- Ratio of graduation rate to expected graduation rate;
- Number of students and faculty receiving national and international awards;
- Total number of students in the top 20% of their class or top 20% SAT/ACT;
- Number of facilities coded as satisfactory or needing only minor rehabilitation.

Additional goals and measurements will be forthcoming.

The above goals and measures are being posted on the Web and Dr. Moeller advised the board that, those wanting to post a comment regarding their expectations for attaining these goals, etc. may do so. The proposed plan is expected to come out in January.

OBOR Approves New Technical Major

The Ohio board of Regents has approved Columbus State to offer a technical major in Sheet Metal as a part of an Associate of Applied Science degree in Applied Technology.

Delaware Campus Update

Dr. Moeller gave the chronology of events as they relate to the opening of the Delaware Campus:

- *September, 2002* - Feasibility Study completed ;
- *November, 2002* - Funding of business plan approved;
- *June 2004* - Board approved the purchase of the land;
- *October, 2004* - The land was purchased in Delaware County;
- *March, 2005* - Guidelines for the development of the Delaware Campus adopted by the Board;
- *November, 2005* - Academic and Student Services committees completed their recommendations on course and program offerings;
- *March, 2006* - Architects were selected for design of first building and renovation of existing buildings.

It was noted that groundbreaking is expected in the Spring of 2008. The Campus is expected to open in Spring 2010 with a projected enrollment of 1,900 to 2,400.

The president and the Chair advised the Board that they will be sending to the Board routine updates on the progress of the Delaware Campus construction timeline.

Coming Events

December 7, 2007 - Fall Graduation - Mike Jackson from Channel 4 news will be the commencement speaker.

January 23, 2008 - Board Retreat - Ms. Edgar asked the Board to be thinking about the specific topics they would like to address at the January Retreat.

OLD BUSINESS

There was no old business for discussion.

NEW BUSINESS


Dr. Moeller advised the Board that the OACC is calling a meeting of the delegates on November 29th to discuss the new Executive Director and they need a quorum to proceed with the meeting.

PUBLIC PARTICIPATION:

There were no requests for public participation.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 7:05 p.m.



M. Valeriana Moeller
Secretary, Board of Trustees