

# COLUMBUS STATE

COMMUNITY COLLEGE

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550 East Spring Street  
Columbus, Ohio 43216

### MINUTES

#### BOARD OF TRUSTEES MEETING

Thursday, May 28, 2015  
Workforce Development Center, Room 404

#### CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, May 28, 2015, in the Workforce Development Center, Room 404. The meeting was called to order by Chairperson Michael E. Flowers at 6:06 p.m.

#### ROLL CALL:

Present: Michael E. Flowers, Chairperson  
Dianne A. Radigan, Vice-Chair  
A. Lynne Bowman  
Jami S. Dewolf  
Valoria C. Hoover  
Richard D. Rosen  
Poe A. Timmons  
Kirt A. Walker

Absent: Anne Lopez-Walton

#### CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with Section 121.22 (F) of the Ohio Revised Code.

DAVID T. HARRISON Ph.D. PRESIDENT



**TENURE APPOINTMENTS AND FIRST PROMOTION IN RANK:**

Chair Flowers and President Harrison acknowledged the great work of the faculty and this important milestone in their careers. Dr. Jack Cooley presented the faculty to the Board and congratulated them. The following 17 individuals were slated for granting of tenure and promotion in rank to Assistant Professor, effective at the beginning of the 2015-2016 contract year.

**Arts & Sciences**

Frank Barnhart	Communication
Jennifer Dragoo	Developmental Education
Bree Frick	Psychology
Amy Ng	Social Sciences

**Business & Engineering Technologies**

Marcia Brandt	Business Programs
John Eldridge	Business Programs
Daniel Foor	Automotive & Applied Technologies
Scott Laslo	Automotive & Applied Technologies
Steve Levin	Automotive & Applied Technologies
John J. Schultz	Business Programs

**Health & Human Services**

Tywan Banks	Allied Health Professions
Teresa Colapietro	Nursing
Angela Fry	Human Services
Daniel Hare	Justice & Safety
Marshall McCoy	Justice & Safety
Catherine Ritterbusch	Justice & Safety
Jeffrey Rowe	Veterinary, Imaging & Surgical Technology

**Member Rosen moved**, Member Hoover seconded, that the Board of Trustees grant the faculty listed tenure and promotion in rank to Assistant Professor, effective at the beginning of the 2015-2016 contract year.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Bowman, Dewolf, Hoover, Rosen, Timmons, Walker

NAYS: None

**OPERATING BUDGET FOR FISCAL YEAR 2016**

Mrs. Gehr presented a brief review of the operating budget for fiscal year 2016. Reallocations in the budget allow for a 1% increase in base salary for full- and part-time employees, and adjuncts. It is projected that the College will have net operating revenue of about \$3.3 million and seeks to utilize those funds in three ways:

1. One time compensation: \$1,000 for eligible full-time employees; \$500 for eligible part-time employees.
2. \$1.2 million allocated to the Student Success and Innovation Fund.
3. \$1.1 million allocated for capital equipment.

From the Auxillary fund, allocate up to \$1 million dollars to provide textbooks for College Credit Plus students. College Credit Plus is now mandated by statute, and the College wants the first year to be a success and serve as many students as possible.

**Member Dewolf moved**, Member Hoover seconded, that the Board of Trustees approve the proposed operating budget for FY16, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Bowman, Dewolf, Hoover, Rosen, Timmons, Walker

NAYS: None

## **TUITION**

Mrs. Gehr explained the tuition revenue is based upon two primary drivers – enrollment and the tuition rate. Enrollment is budgeted at 5% lower than the current year. The FY16 budget assumes a tuition rate increase of \$100 for a full-time student taking 30 hours during the 2015-16 academic year. Most Columbus State students carry a part-time schedule of classes making their annual tuition increase approximately \$65. For budget planning purposes, tuition revenue assumes the \$100 tuition cap in FY16-17 budget. The bill is currently under review by the Ohio Senate. The tuition rate for FY15-16 will be adjusted by the cap allowed by House Bill 64 as enacted.

**Member Bowman moved**, Member Walker seconded, that the Board of Trustees authorize the College to increase tuition by the amount allowed under House Bill 64 as enacted.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Bowman, Dewolf, Hoover, Rosen,  
Timmons, Walker

NAYS: None

## **FINANCIAL STATEMENTS AS OF, AND FOR THE TEN MONTHS ENDED APRIL 30, 2015:**

Ms. Gehr reported on the College's financial statements as of, and for the ten months ended April 30, 2015.

**Member Hoover moved**, Member Bowman seconded, that the Board of Trustees approve the Financial Statements as of, and for the Ten Months Ended April 30, 2015, as presented.

A vote was taken, which resulted in:

AYES: Members Flowers, Radigan, Bowman, Dewolf, Hoover,  
Rosen, Timmons, Walker

NAYS: None

## **PRESIDENT'S REPORT:**

- **Staff Employees of the Month**

Full-time Staff Employees of the Month for April and May 2015 were Sarah Baker, Specialist, Global Diversity and Inclusion and Karen Riley, Financial Analyst, Business and Administrative Services, respectively.

Part-time Staff Employee of the Month for May was Scott Rombauer, Advisor, Admissions.

- **Executive Elements – Woman of the Week**

Executive Elements, a nationally recognized company designed to build successful female leaders, selected Kim Hall, Vice President and General Counsel as the Woman of the Week.

- **Collective Bargaining Agreement**

A tentative agreement has been reached with the Fraternal Order of Police and the Columbus State Police Department. Dr. Harrison thanked Kim Hall, Sean Asbury, Chief of Police, and the entire Police Department for their great work.

- **American Volleyball Coaches Association (AVCA)**

Jacklynn Yocum, Columbus State's head volleyball coach, was acknowledged as one of the top 30 coaches in the country by the American Volleyball Coaches Association.

- **Staff Advisory Council (SAC)**

More than 100 faculty, staff, students, and area residents raised more than \$3,250 for book scholarships by participating in the 4<sup>th</sup> Annual Cougar Challenge.

- **Vision for the School for Hospitality and Culinary Arts**

Cameron Mitchell hosted a kick-off of a cultivation process for the vision of a School for Hospitality and Culinary Arts at Columbus State.

- **Spring Commencement**

President Michael Drake was the Spring commencement speaker and presented a great message to the students. At the commencement ceremony, Columbus State honored Dr. Drake with an honorary Associate Degree.

- **6<sup>th</sup> Central Ohio Compact Summit**

Over 200 community leaders attending the Summit this year. The primary objective of this meeting was to begin developing a regional data dashboard for tracking student-level data as the students move through the system.

- **Upcoming Events**

- AEP Credits Count Summit hosting national grant awardees (June 18)
- CQI Recognition Awards (June 29)
- Taste the Future (August 11)
- South High School Pathways Launch (August 28)
- State of the College/Partnership Recognition Honoring Mayor Coleman (September 10)
- Will Haygood discussion - Showdown: Thurgood Marshall and the Supreme Court Nomination that Changed America (October 29)

### **Tobacco Free College Update:**

Ms. Kim Hall, Vice President and General Counsel, and Mr. Allen Kraus, Vice President of Marketing and Communications provided an update on the progress of the Tobacco Free College implementation process.

Mr. Kraus presented background information and an update on the communication efforts of this committee. The College has housed multiple resources on a dedicated website:  
[csc.edu/tobaccofree](http://csc.edu/tobaccofree)

### **AQIP Post-Strategy Forum Presentation**

Mr. Bruce Massis, Director, Library, AQIP Accreditation Liaison Officer, and Dr. David Tom, Associate Professor, Psychology, AQIP Faculty Fellow presented on the recent AQIP Strategy Forum. Participation in the AQIP Strategy forum is a requirement of the Academic Quality Improvement Program (AQIP), occurring once every four years. The Strategy Forum convenes teams from AQIP colleges and universities in a supportive workshop environment and results in an Action Project that advances the culture of continuous quality improvement on campus. An Action Project is a one-year initiative that is designed to address a specific area of need and is connected to one of the six AQIP categories. HLC requires that colleges have three Action Projects in progress each year. Columbus State has completed 26 Action Projects since 2007. The current Action Projects are:

- Faculty Action Research for Active and Collaborative Learning
- Generation One Trailblazers
- Writing Center for Credit

These Action Projects will end September 2015 and the College will identify new projects as replacements. Mr. Massis and Dr. Tom thanked the Strategy Team comprised of Dr. David Harrison, Dr. Diane Walleser, Dr. Allysen Todd, Dr. Jennifer Anderson, Carmen Daniels, and Kelly Weir.

**OLD BUSINESS:**

There were no items to bring before the Board.

**NEW BUSINESS:**

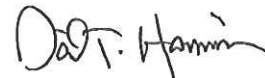
There were no items to bring before the Board.

**PUBLIC PARTICIPATION:**

No public participation.

**ADJOURNMENT:**

There being no further business to come before the Board of Trustees, the meeting was adjourned at 7:13 p.m.



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Dr. David T. Harrison  
Secretary, Board of Trustees