

COLUMBUS STATE

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING
Thursday, May 24, 2018
Pete Grimes Board Room, Franklin Hall
6:00 p.m.

CALL TO ORDER:

The regularly scheduled meeting of the Board of Trustees of the Columbus State Community College was held on Thursday, May 24, 2018 in the Pete Grimes Board Room, Franklin Hall. The meeting was called to order by Chairperson Robert P. Restrepo at 6:00 p.m.

ROLL CALL:

Present: Robert P. Restrepo, Jr., Chair
Catherine M. Lyttle, Vice-Chair
Dianne A. Radigan, Immediate-Past Chair
R. Anthony Joseph
Rick Ritzler
Dr. Richard D. Rosen
Poe A. Timmons
Kirt A. Walker

Absent: Corrine M. Burger

CERTIFICATION OF COMPLIANCE:

President Harrison advised that the record should show that notice of this meeting has been given in accordance with provisions of Section §121.22(F) of the Ohio Revised Code.

OATH OF OFFICE FOR TRUSTEE RICK RITZLER:

Ms. Kimberly Hall, Senior Vice President Administration and General Counsel administered the Oath of Office to Rick Ritzler.

DAVID T. HARRISON Ph.D. **PRESIDENT**

OPENING REMARKS FROM CHAIR RESTREPO:

Chair Restrepo welcomed Trustee Ritzler to the Board of Trustees. Chair Restrepo thanked the faculty and staff for the effort they put forth every day to help our students succeed at Columbus State.

OPENING REMARKS FROM PRESIDENT HARRISON:

President Harrison acknowledged and thanked his Executive Assistant, Linda Shinn, for the past eight years she served him, the Board of Trustees, and the Office of the President. She has served the College for 26 years.

APPROVAL OF MINUTES:

Member Radigan moved, Member Rosen seconded, that the minutes of the regular meeting of the Board of Trustees meeting held on Thursday, March 22, 2018 be approved, as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Radigan, Rosen, Timmons

ABSTAIN: Lyttle, Joseph, Ritzler, Walker

NAYS: None

TENURE APPOINTMENTS AND FIRST PROMOTION IN RANK:

Dr. Jack Cooley explained that, according to College Policy, faculty tenure appointments and first promotion in rank are presented for Board approval at the May Board meeting. This timing allows for processing of the intended salary increases effective on July 1, 2018. He proposed that the

individuals below be granted tenure and promotion in rank to Assistant Professor effective at the beginning of the 2018-2019 contract year. The five faculty members will be invited to attend the September Board meeting.

Arts & Sciences

Nicole Brandt, Psychology and Education

Business, Engineering & Technologies

Ian Andrews, Engineering & Transportation Technologies

Health & Human Services

Mandi Mauck, Nursing

Tara Rohr, Nursing

Peggy Williams, Veterinary Imaging & Surgical Technology

Member Timmons moved, Member Lyttle seconded, that the Board of Trustees approve tenure and promotion in rank to Assistant Professor for the five faculty members listed above, as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Lyttle, Radigan, Joseph, Ritzler, Rosen,
Timmons, Walker

NAYS: None

UPDATE OF COLLEGE COMPLETION PLAN:

Discussion was held at the Committee of the Whole. No further discussion was held.

Member Rosen moved, Member Timmons seconded, that the Board of Trustees approve the College Completion Plan, as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Lyttle, Radigan, Joseph, Ritzler, Rosen,
Timmons, Walker

NAYS: None

TUITION:

Discussion was held at the Committee of the Whole. No further discussion was held.

Member Walker moved, Member Timmons seconded, that the Board of Trustees approve a tuition increase of \$10 per credit hour for Fiscal Year 2019, as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Lyttle, Radigan, Joseph, Ritzler, Rosen,
Timmons, Walker

NAYS: None

OPERATING BUDGET FOR FISCAL YEAR 2019:

Discussion was held at the Committee of the Whole. No further discussion was held.

Member Timmons moved, Member Joseph seconded, that the Board of Trustees approve the Operating Budget for Fiscal Year 2019, as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Lyttle, Radigan, Joseph, Ritzler, Rosen,
Timmons, Walker

NAYS: None

**FINANCIAL STATEMENTS AS OF AND FOR THE TEN MONTHS ENDED
APRIL 30, 2018:**

Discussion was held at the Committee of the Whole. No further discussion was held.

Member Walker moved, Member Timmons seconded, that the Board of Trustees approve the Financial Statements as of and for the period ending April 30, 2018, as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Lyttle, Radigan, Joseph, Ritzler, Rosen,
Timmons, Walker

NAYS: None

LIMITED DELEGATION OF AUTHORITY TO APPROVE CONSTRUCTION CONTRACTS:

Discussion was held at the Committee of the Whole. No further discussion was held.

Member Rosen moved, Member Walker seconded, that the Board of Trustees extend to the Board Chair and Vice-Chair a limited delegation of authority to jointly approve construction contracts for any project that exceeds \$200,000.00 in such instances when the timing of the regularly scheduled meetings of the Board of Trustees would operate to significantly delay construction projects, as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Lyttle, Radigan, Joseph, Ritzler, Rosen, Timmons, Walker

NAYS: None

PERSONNEL INFORMATION ITEMS:

The Personnel Information Items are presented to the Board for informational purposes only.

PRESIDENT'S REPORT:

- **Organization within the Office of the President**

Vickie Hunter will be replacing Linda Shinn as the Executive Assistant to Dr. Harrison and also the liaison to the Board of Trustees. Sarah Baker will be moving to the Office of the President from Diversity Student Services.

- **Staff Employees of the Month**

Full-time Staff Employees of the Month were: April 2018, Cecil Williams, Facilities Support, Building Services; and May 2018, Sarah Baker, Specialist, Diversity Student Services. Part-time Staff Employees of the Month were: April 2018, Katrina De Los Santos, Specialist, Student Engagement and Leadership; and May 2018, Shelley Casbarro, Advisor, Center for Advising Support & Exploration (CASE).

- **2018 David Hoch Memorial Award for Excellence in Service**

Dr. Nancy Pine, Assistant Professor at the Delaware Campus was nominated for the 2018 David Hoch Memorial Award. The award is designed to recognize and honor outstanding work in service-learning and/or civic engagement by a faculty or staff member at an Ohio Campus Compact member institution.

Dr. Pine received the award for one of her service-learning projects, the *Life Stories* project, in partnership with Willow Brook Christian Communities in Delaware. As a part of one project, her students' interview and visit with residents to research, write, and share their life stories. The work has now evolved into a partnership with the Delaware County Historical Society to include an oral history project.

- **Excellence and Innovation in Policing Award**

The Ohio Association of Chiefs of Police (OACP) awarded Chief Sean Asbury the Michael J. Kelly Excellence and Innovation in Policing Award. The award recognizes the pursuit of excellence in policy leadership through innovation and creativity which exemplifies the vision, mission, goals, and values of the OACP.

- **EXACTTrack Program Pinning**

The first class from the EXACTTrack partnership between Columbus State and Franklin University graduated last month. In this unique partnership, students who work full-time can earn their associates and bachelor's degrees in Business in 3½ years. The classes are taken one night a week (at the Delaware Campus) and includes on-line courses.

- **Financial Stability Framework Committee**

Columbus State is launching a financial stability initiative, under the leadership of Desiree Polk-Bland and Jack Popovich. The initial areas for campus-wide involvement include:

- Financial Access
- Financial Literacy
- Financial Wellness
- Financial Mobility

- **Development Advisory Committee Update**

As a part of the arrangement with the City of Columbus, Columbus State has hired the Diversified Development Group (DDG) as the Development Advisor. A visioning workshop will be held in June with the Development Advisory Committee and DDG.

- **The Future of Work**

President Harrison shared information on the following three items:

- **CIO Tomorrow Forum** - President Harrison was the Keynote speaker and spoke on the focus of inclusive prosperity and the relationship between higher education and human resources.
- **Amazon's Career Choice Program** - The first cohort completed Amazon's Career Choice Program last week in the Pharmacy Tech program. Amazon provides \$3,000 a year in tuition assistance for their employees with the known intention that the employee will finish the program, and leave Amazon to work in a high demand field.
- **The Future of Work** – A panel discussion was hosted by Senator Portman to highlight Amazon's leadership in shaping the future with programs like Career Choice and explore the future of workforce development in the Columbus region. Panelists were: President Harrison (Columbus State); Alex Fischer (Columbus Partnership); Steve Johnson (Amazon HR, Career Choice); Tanny Crane (Crane Group); and Dr. Frederic Bertley (COSI) as the moderator.

The Future of Work will be driven by a deeper alignment between employers and Columbus State. The College will be a strategic partner. Exploratory topics include:

- Design Principals
- Emerging Workforce
- Transitional Workforce
- Incumbent Workforce

- **Upcoming Events**

- ITGA City and University Relations Conference Panel with Mayor Ginther – May 30
- 2018 Symposium on Collegiate Financial Well-Being Panel – June 1
- OACC Annual Conference – June 7 and 8
- Ohio College President's Host Committee and Conference with Senator Brown – June 19
- Continuous Quality Improvement Awards – June 21
- Mitchell Hall Groundbreaking Ceremony – June 26

OLD BUSINESS:

There were no items to bring before the Board.

NEW BUSINESS:

At the Board of Trustees meeting in January 2018, the Board voted to approve the formal calendar of meetings for 2018. The calendar as-adopted included a note that the Committee of the Whole meeting on July 20, 2018 would be cancelled, and the Board meeting would go forward on July 26, 2018.

Chair Restrepo stated that, after review of the agenda, and in consultation with the Vice-Chair and President, they determined that a cancellation of the Board meeting scheduled for July 26, 2018 would not operate to hamper or delay the Board's consideration of any of the College's priority items.

Member Restrepo moved, Member Lyttle seconded, that the Board of Trustees cancel the Board meeting scheduled on July 26, 2018, as presented.

A vote was taken which resulted in:

AYES: Members Restrepo, Lyttle, Radigan, Joseph, Ritzler, Rosen,
Timmons, Walker

NAYS: None

PUBLIC PARTICIPATION:

No public participation.

EXECUTIVE SESSION:

Member Lyttle moved, Member Radigan seconded, that the Board of Trustees proceed into Executive Session pursuant to Ohio Revised Code §121.22 to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

A vote was taken which resulted in:

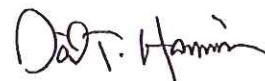
AYES: Members Restrepo, Lyttle, Radigan, Joseph, Ritzler, Rosen,
Timmons, Walker

NAYS: None

Executive Session concluded at 8:13 p.m.

ADJOURNMENT:

There being no further business to come before the Board of Trustees, the meeting was adjourned at 8:15 p.m.



Dr. David T. Harrison
Secretary, Board of Trustees