



## “ Be Prepared for a Tornado”

### Tornado Designations:

#### *Tornado Watch*

- Alert to notify you that weather conditions are favorable for a tornado.

#### *Tornado Warning*

- Emergency alert that an actual tornado has been sighted. Move quickly to a safe area.
- Before a tornado hits, the wind may die down and the air may become very still
- A cloud of debris can mark the location of a tornado even if a funnel is not visible.
- Tornadoes generally occur near the trailing edge of a thunderstorm. It is not uncommon to see clear, sunlit skies behind a tornado.

*\*Information from Federal Emergency*

*Management Agency: [www.fema.gov/library](http://www.fema.gov/library)*



### Emergency Preparedness:

#### Tornado Emergency Procedures

In the event of a tornado warning all employees, students, and visitors shall go to an interior hallway or the lowest level of the building. Avoid structures with wide free-span roofs and windows.

#### *Pre-Plan Emergency Escape Routes:*

- Building evacuations signs (white plaques) are posted on each floor in various locations.
- Identify tornado escape routes and shelter area, before a building evacuation occurs.
- Remember to stay inside buildings after the “Tornado Warning “ siren have been activated.

#### *Weather Emergencies:*

Should severe and inclement weather occur during working hours, employees should use standard emergency precautions as outlined by the State and Local Emergency Management agency and the Employee Safety Manual. Generally, until inclement conditions cease or until emergency agencies approve travel home, employees should remain in their respective buildings.

Contact Public Safety at #2525 if additional emergency assistance is required. See the Campus Policy & Procedure Manual Policy #3-16 which indicates that the President or his/her designee only has the authority to close campus.



# Columbus State Community College



## TORNADO SEASON SAFETY TIPS 2007

*Human Capacity Development  
Health & Safety Program  
&  
Department of Public Safety*



## TORNADO SHELTER AREA LOCATIONS:

### **AQ: Aquinas Hall**

Evacuate to the lower level hallways and restrooms, avoid areas with windows.

### **BF: Bolton Field**

Go to the interior hallway, avoid windows/area with wide free span roofs.

### **CDC: Child Development Center**

Evacuate to the north side of the building/or basement of Workforce Development.

### **CO: Columbus Hall**

Evacuate to restrooms, Media room 013, elevator lobby area, rooms 218 and 205 and stairwells.

\*\*If above room space is taken, stay in the middle of the room and pull furniture over you.

### **CT: 339 Cleveland Ave.**

Evacuate to the hallway outside of 105 and 112, restrooms and hallway.

### **DE: Delaware Hall**

Evacuate to the hallway ramp between elevator and locker room areas. (bookstore buy back area)

Automotive Technologies evacuate to classroom 150.

Gymnasium evacuate to locker room area in lower level.

All classrooms are to evacuate to rooms 116, 117, 121, 128 and interior hallways.

### **DB: Dublin Facility**

Go to the interior hallway and restrooms areas avoid windows

### **DH: Davidson Hall**

Evacuate to interior classrooms, hallways and restrooms

### **DX: Discovery Exchange (Bookstore)**

Evacuate to lower level or restrooms.

### **.EB: Eibling Hall**

Evacuate to interior rooms, and restrooms.

Data Center evacuates to conference room #108 and reception area.

### **FR: Franklin Hall**

Evacuate to Presidential Suite reception area, lecture room #104, 106, 110 and interior hallways (avoid areas with windows).

### **GA: 375 North Grant**

Evacuate to hallway outside of rooms 20, 24 and use both restrooms.

### **GR: 389 North Grant**

Evacuate into the office suite areas and classrooms in center of building.

### **MA: Madison Hall**

Evacuate to the hallway areas that do not have windows.

### **NH: Nestor Hall**

Evacuate to interior hallways (avoid areas with windows). Persons in auditorium should use the hallways and areas behind the stage. DO NOT use lobby area. Both restrooms may also be used.

### **RH: Rhodes Hall**

Evacuate to the lower level interior hallways and restrooms.

### **ONOW: 192 North Grant**

Evacuate to reception area.

### **SE: Southeast Center**

Evacuate to center hallway, restrooms or classroom without windows.

### **TIC: Telephone Information Center**

Evacuate to Rhodes Hall lower level.

### **TL: Center of Technology Learning**

Evacuate to room 123 and all restrooms. If necessary use elevator lobby areas.

### **UN: Union Hall**

Evacuate to interior hallways and classrooms (avoid areas with windows.)

### **WD: Workforce Development**

Evacuate to lower level or center of building or restrooms.

### **WV #1: Westerville Center**

Evacuate to center hallway, restrooms or classroom.

### **WV #2: Westerville Center**

Evacuate to center hallway, restrooms or classroom.

### **164 North Grant**

Evacuate into both restrooms.

### **366 North Sixth Street (SX)**

Evacuate to restrooms. Avoid areas with windows.

### **407 North Grant Street (Physical Plant)**

Evacuate into interior rooms and area between shop and office suite.

### **384 North Sixth (Veterinary Technologies)**

Evacuate into interior rooms and hallways that do not have windows (avoid areas with windows.)